

## Anteater Recreation Center Facility Policies

### Code of Conduct

The Campus Recreation staff is responsible for maintaining a safe environment for all participants. Participants are expected to follow basic guidelines that have been established to promote this goal. Patrons are expected to accept responsibility for their actions and should respond to all requests to adjust behaviors that do not meet guidelines. Campus Recreation staff has complete authority to implement stated as well as implied policies.

1. Exhibit courtesy and good sportsmanship at all times.
2. Show respect for the privacy and property of others.
3. No violent or aggressive behavior will be tolerated. Foul and/or offensive language has no place in the Anteater Recreation Center (ARC).
4. Proper attire and shoes are required at all times.
5. No grasping or hanging on any basketball rim or net in the Anteater Recreation Center.
6. Hours, policies and availability of the ARC are subject to change.
7. Participants are expected to exhibit proper conduct and respect for the rights of others. Individuals who engage in unacceptable or disruptive behavior may have their access to the facilities revoked, modified and/or subjected to further university disciplinary action.

**Violations of any University of California, Irvine or Campus Recreation policy, rule, regulation and code of conduct will be investigated by the staff. Sanctions such as revocation of membership or referral of incidents to the Judicial Affairs officer in the Office of the Dean of Students and/or the UCI Police Department may be imposed.**

### Animal Policy

Only assistance animals will be permitted in the Anteater Recreation Center.

### Bicycles, In-line Skates and Skateboard Policy

Bicycles, in-line skates and skateboards can damage Campus Recreation facilities and are therefore limited to designated storage areas.

1. Bicycles, skateboards, and in-line skates may not be used in any fashion inside the Anteater Recreation Center.
2. Bicycle, skateboard, and scooter racks are located outside the facility for storing and locking bicycles.
3. Bicycles should only be locked to racks. Bicycles locked to other objects will have the lock removed at the owner's expense.
4. Skateboards and in-line skates may be brought into the facility but they cannot be used and must be stored in a locker.

*The Associate Director as well the ARC facilities staff will have complete authority to enforce these policies.*

### Food, Beverage and Tobacco

In order to protect the long term well being of all facilities, Campus Recreation has established use guidelines for food and beverages. Tobacco use is prohibited in all UC Irvine facilities.

1. Smoking and tobacco use is prohibited in all Anteater Recreation Center areas.
2. Possession and/or consumption of alcoholic beverages are prohibited
3. Gum and candy are prohibited.
4. Food and beverage consumption is restricted to the Juice Bar, Lobby, and patio area. Water may be consumed in specified areas as long as it is contained in a spill-proof, unbreakable, re-sealable container.
5. Litter should be properly disposed of in trash receptacles.

All Campus Recreation employees have enforcement authority for these policies.

## **Lost and Found Policy**

Campus Recreation users are responsible for all personal belongings brought to any Campus Recreation facility. Campus Recreation will assist participants with lost items by maintaining a log of items turned in to Campus Recreation staff.

1. Members are encouraged to store all personal belonging securely in lockers provided throughout the ARC.
2. Staff members are not permitted to hold valuables or bags for members.
3. Found items should be turned into the closest supervised area (Reception, Membership/Sales, Equipment Center, and Fitness Lab).
4. Equipment found at all Campus Recreation facilities will be sent to Gear Up at the ARC on a daily basis.
5. Inquiries regarding items lost that day should be made at the specific location. On the following day inquiries should be made at Gear Up at the ARC.
6. Lost valuables will be stored in a secure location and can be claimed from Member Services on the day that they were lost.
7. Keys, identification and valuables not claimed at Members Services will be forwarded to the UC Irvine Police Department. Unclaimed personal belongings will be kept until the end of the current quarter and donated to charity.
8. Campus Recreation is not responsible for lost or stolen articles.

## **Participant Attire Policy**

Appropriate gym attire must be worn when utilizing the Anteater Recreation Center area. Proper athletic shoes and clothing are required. Shirts must be worn at all times and should cover all areas that come in contact with the fitness equipment. Shirts are required in the gymnasium and on the running track except during challenge court basketball games. T-shirts with wording or graphics that are considered to be offensive or discourteous to other members should not be worn in the Anteater Recreation Center. Appropriate footwear is required in both gymnasiums and all fitness rooms. Shoes that mark or damage any floor in the facilities will not be permitted.

*All Campus Recreation staff has authority to enforce participant attire policies.*

## **Telephone Usage**

Campus Recreation telephones are for Campus Recreation related matters and not for the personal use of staff or patrons.

1. Staff should not use ARC telephones for personal use.
2. Student staff will be granted long distance calling privileges by permission of their supervisor.
3. All personal calls should be entered in the appropriate telephone log.

## **Use of Electronic Tape, Recording Devices and Photography**

Campus Recreation strives to protect the privacy of all participants. Therefore users will not be permitted to record the actions of any participants.

1. Radio/tape/CD systems, video cameras, movie cameras, still cameras, and all other video and audio recording devices are prohibited in the Anteater Recreation Center.
2. Intramural/Club Sport participants may take photos of themselves or have friends or relatives record Intramural/Club Sport events.
3. Members may use personal stereo systems with earphones.

## **Commercial Use of Campus Recreation Facilities**

The commercial use of university facilities is not permitted.

1. The use of the ARC for commercial/non-university business is prohibited.
2. Only Campus Recreation employees may provide instruction.

*All Campus Recreation staff has authority to enforce commercial use policies.*

## **Visitor Policy**

Campus Recreation strives to make the Anteater Recreation Center a visitor friendly facility by allowing visitors to view facilities or events.

1. Individuals that wish to tour the ARC may obtain a visitor pass.
2. A visitor pass is valid for half hour.
3. Visitor pass users must sign the visitor pass agreement and waiver.
4. To qualify for a visitor pass an individual must be wearing "street clothes".
5. Users may not bring personal belongings with them into the ARC.
6. Users may not participate in any activity while in the ARC.

7. While in the facility, all visitor pass users must observe all Campus Recreation and ARC policies.
8. Prospective users must provide \$8.00 or a current photo I.D. to qualify for a guest pass, which will be returned, when the user exits the facility.
9. Users will forfeit the \$8.00 or must buy a day pass if they remain in the facility for more than one hour or have clearly worked out.

*Visitors that fail to observe Campus Recreation or ARC policies may have visitor pass privileges revoked. ARC facility staff has authority to enforce these guidelines.*

### **Day Pass Policy**

Campus Recreation will permit members to sponsor a guest for one-day use of Campus Recreation facilities. The number of sponsorships per member will be limited as will the number of time a guest may purchase a day pass.

1. Any member may sponsor guests at any time.
2. Members may sponsor one guest per day.
3. Guests must be at least 18 years of age.
4. Day Pass passes are valid at the Anteater Recreation Center and the Crawford Hall Aquatic Center for the date of purchase only.
5. Day pass users must sign the day pass agreement and waiver.
6. While in the facility, all day pass users must observe all Campus Recreation and ARC policies.
7. The member must accompany their guest at time of day pass purchase. Guests may not remain in the facility after their sponsor has left.
8. The guest must present a picture identification in order to purchase a pass.
9. The appropriate guest fee must be paid and guests must sign the day pass form.
10. The member must be with their guest any time the guest is in the ARC.
11. Sponsoring members assume responsibility for the actions of their guest.
12. Campus Recreation reserves the right to refuse admittance or sale of passes, and to revoke day pass privileges when necessary.
13. Exceptions to the one-user/one guest guideline must be made in advance of the date of request to the Associate Director or other designee for approval.
14. Exceptions to normal guest access:
  - a. Faculty and staff who are not recreation members will be eligible to access facilities upon presenting a valid UCI staff ID card and paying the daily guest fee. Exception: Crawford Hall Aquatic Center passes must be purchased in advance at the Anteater Recreation Center. Non-members will also be eligible to register and participate in selected programs at the non-member fee.
  - b. In some cases, visitors are granted access without a sponsor when special permission has been obtained in advance

### **Posting**

Campus Recreation is responsible for maintaining its facilities and therefore sets standards for the posting of department, university and non-university materials.

1. The Associate Director of Campus Recreation must approve all non-Student Recreation Center posting material prior to posting. Unapproved material will be removed.
2. All publicity materials must include the name of the UCI sponsoring club/organization. ONLY UCI related material may be posted.
3. Flyers, printed posters, announcements may be posted on designated bulletin boards only.
4. Posting materials are not permitted on painted and glass surfaces.
5. The use of push pins and/or tape is prohibited.
6. No posting on the exterior of the Anteater Recreation Center is permitted.

For complete university posting policies please consult the Dean of Students Policy on Posting and Distribution of Literature. (<http://www.abs.uci.edu/depts/mailrec/uci-ppm/pols/900-12.html>)